LANSDALE PUBLIC LIBRARY

Agenda for the Lansdale Public Library Board of Directors Monthly Meeting

Tuesday, July 14th, 2026
6:30 PM – Room 201 Borough Hall

I. **Call to Order** - **6:31pm**

II. **Roll Call (Quorum)**
   a. In Attendance: Mary Fuller, Darian McKenzie, Brianna Breish, Mike Yetter, Alex Turock, Mindy Lee Lipsky, John Ernst, Josh Camson, Meredith Sossman (virtual)
      i. Two vacant seats remain
   b. Additional attendees: Kate Shaw, Francisco Lopez, Dominic Frascella,
   c. Approval of Meeting Minutes – 6-9-26 - Approval motion by Turock, second by Breish. All approved.

III. **District Consultant: Kate Shaw Presentation**
   a. Kate Shaw presented on PA Libraries, services, and funding.

III. **Upcoming Programs and Services:**
   a. Dino Escape – August 1st through August 15th
      i. Local businesses will participate in a passive scavenger hunt around town. While there is a possibility for fundraising, initial partnerships are for the purpose of outreach. Adult Program Coordinator has been introducing herself to local businesses and will meet with the new Main Street Manager to get exposure for Library and discuss partnerships moving forward.
   b. National Night Out – August 4th
      i. Library will have a table with a game at the event.
   c. Tattoo Event – August 15th
      i. Event was discussed and will include 18+ after-hours Library event, temporary tattoos, raffle baskets, DJ, and food. There will be a recommended donations of $15 to enter at the door, with tattoo payments being made directly to artists.
      ii. Library did not hear back from Lansdale tattoo shops, but will find a way to include local businesses if they reach out.
      iii. Event is reaching a different demographic and has yielded a lot of foot traffic on social media.
      iv. Process for fielding questions has been set up.
   d. Youth July Calendar: https://lansdalelibrary.org/wp-content/uploads/2026/06/Youth-Services-July-Calendar.pdf
   e. Adult July Calendar: http://lansdalelibrary.org/wp-content/uploads/2026/07/July-2026-Adult-Services-Print-Calendar-11-x-8.5-in-2.pdf

IV. **Director's Report – Mindy Lipsky**
   a. Fundraising is up 551% from projected totals, including miscellaneous donations ($300/$500) from residents.
   b. Board expressed interest in data around who is obtaining library cards (Borough vs. non-borough residents).
   c. Goal is to continue to research the needs of the community so we can meet those needs.
      i. Lipsky applied for $10,000 for Translate Live notepads and training for staff to meet needs of multilingual community members.
   d. Lipsky will reach out to local districts/schools to explore starting a Teen Advisory Board, as this often yields successful teen programming (ages 13-15).
   e. A subcommittee will be formed for the 2028 Keystone Grant to help with identified capital repairs. Application must be applied for by municipality as a 50/50 matching grant. HVAC is popular, but grants for projects that are different seem to be approved.

V. **Treasurer's Report – Alex Turock**
   a. We anticipated a lot of cost cutting this year, some of which we are waiting on, but others will be in the second half.
      i. $75,000 in grants is what's driving "surplus."
   b. Questions about the amount of the millage were raised, including that Council needs to set the millage accordingly.
   c. It is difficult to track finances for $151,000 that is designated for shared services, but is not part of Library's budget directly.
   d. Turock emphasized the importance of having financial protocols moving forward, including using GL codes specifically for the Library.
   e. Discrepancies in reporting are a result of miscategorized expenditures. Previously, Lipsky reviewed this quarterly. Starting in May, purchasers are labeling invoices with appropriate line item to rectify this.
      i. Turock will meet with Bookkeeper to ensure certain budget classifications are correct, as per 6-9-26 discussion, along with Office Supplies, Travel & Mileage (though need to be under this line for Federal Mileage amounts), and Periodicals & Newspapers.
   f. IT budget line is being folded into shared services with Borough, while other lines are over budget. While it was suggested the Board vote to update the budget to reflect this, Sossman recommended this money is moved in budget and then a recommendation will be made to the Board to vote for "acceptance for the audit."
   g. Turock proposed an Executive Session to discuss concerns shared by a Borough Council member via email.

VI. **Development Update – Meredith Sossman**
   a. "Twist on the Library" events bring a different crowd of people in, bringing community to the library and bringing the library into the community.

b. Lansdale is now approved through Pennsylvani's eGrants system, set up to apply for future grants.
    i. Additional grants may bring in a chance to engage youth outside school spaces, though grants are needed to support immediate safety issues.
c. Little Green Light is live and ready to use for year-over-year development work, allowing us to run reports readily.
    i. Previous donor records were migrated to the new system.
    ii. Data from Little Green Light and our ILS system can be used to approach municipalities regarding contributing financially, as their residents are now able to utilize library services once we have clarity on our structure. Recommendation made for the Development Director to include this outreach in "Looking Ahead" to ensure it is revisited.
d. A Summer Appeal has been written. "Happy Anniversary" appeal will build off of last summer's appeal and an additional non-donor appeal will be sent to new library members.
e. There had been some isolated issues with Date with a Book, where individuals were not charged (perhaps 5-6 out of 18 people who signed up). There is a plan in place to reconcile discrepancies and provide options to re-up.

VII. **Old Business**

a. Department of the Borough 2026 Discussion - Progress
    i. Mark Turetsky, solicitor of Norristown Public Library is unavailable to support.
    ii. Camson will draft a proposal for additional legal work, based on Board interest. Project will be labor-intensive, including drafting MOUs, coordinating with solicitor, and updating bylaws if/as needed.
    iii. Payroll, benefits, and governance remain priorities.
    iv. Any changes will need to move from Library Board to Council Executive Session. Yetter and Fuller will consider updates to Borough Council to share next steps (LPL Board is in discussion and will bring it back to Council when we're ready for an educated decision).
b. SharePoint File Access
    i. Access confirmed by Board; Camson in need of access.
    ii. Files are being migrated over gradually. If something is missing or needed, Lipsky will adjust.
    iii. Access is more secure and accessible and Lipsky will continue to work with Darwin if/as needed to ensure access for Board.
c. Retirement Funding Status
d. Insurance quote update
    i. Information has been provided to Divit for property liability. Lipsky will share an update next month.
e. Security Assessment – Assessment done, waiting for report

i. Waiting on Safety/Security assessment report from Fire Marshal Rick Lezniak and Officer Pelzer, which can help inform potential areas of focus for grants and work.

f. Appeal – eBLast, Non-donors and last summer donors

VIII. **New Business**

a. Presentation Request – Like Fairmount
   i. Council would like to see organizations, such as Historical Society and Discover Lansdale, provide similar presentations. Inquiry was made about the timeline for these presentations.
   ii. It is important to consider how to tell the story of the library in a cleaner, succinct way when we are ready to do so.

b. PA Forward - What do you see as a benefit - Quote
   i. LPL's deadline for PA Forward status, which is renewed annually, is 12/15/26.
   ii. Some requirements are changing in order to maintain Gold Level status, which will now include requiring Board Members testimonials.
   iii. Lipsky will present on PA Forward at an upcoming meeting, based on other agenda items.

c. Building Repairs, Outgrowing, Rearranging
   i. We are outgrowing the children's section. Lipsky questions if we consider updating the basement to be used for office space and then expanding into that current space?
      1. Will look into if Keystone Grant to see if it can be applied to a new building.

IX. **Announcements**

X. **Public Comment**

a. Francisco Lopez - Sunday Service project repainted the library sign to refresh it.

b. Dominic Frascella - Could the library parking lot be made a municipality lot after hours, to see if there is a way for the library to benefit from individuals using it? Suggestion of a "You're welcome to park here + encouraged to make a donation" sign. Consider format ADA parking lot for events.
   i. Fuller shared that some parking spots are designated by resolution to Green Street residents.

c. Dominic Frascella - There is no easy way to make a donation to the library via Museum Passes. Consider QR code in museum passes.

XI. **Adjournment** - 9:18pm

See Schedule on other side

LANSDALE PUBLIC LIBRARY

2026 Full Board Meeting Schedule:

~~June 9, 2026, at 6:30 PM room 201 at Borough Hall~~

July 14, 2026, at 6:30 PM room 201 at Borough Hall

August 11, 2026, at 6:30 PM room 201 at Borough Hall

September 8, 2026, at 6:30 PM room 201 at Borough Hall

October 13, 2026, at 6:30 PM room 201 at Borough Hall

November 10, 2026, at 6:30 PM room 201 at Borough Hall

December 8, 2026, at 6:30 PM room 201 at Borough Hall

Committees:

Finance Committee: Turock, Fuller,

- February – 2025 Q4,
- July – 2026 Mid-Year Review Q1, Q2,
- October – 2026 Q3 Plus Budget

Development – Fundraising & Corporate

- Summer Appeal
- Buy a Summer Reading Title from School List
- Blind Date with a Book
- QNB – Batting for Books

Development – Events: Breish, McKenzie,

- August 15th 5 PM to 9 PM – Tattoo and Basket Raffle Fundraiser
- August 1st through August 15th – Dino Escape Fundraiser

Governance – Bi-laws & Policies: Fuller, Yetter